

In order to ensure the best possible environment for your audience, the following must be in place before Julie Beall will be able to speak.

MICROPHONE

Order of preference for microphone: 1) Hands free microphone (lapel or country-man mic). 2) Wireless Handheld. 3) Handheld microphone with at least 30 feet of cord.

Sound System has been tested for proper operation.

STAGE / LIGHTS

Julie prefers a well-lit stage that is open and empty. One small table for laptop is necessary.

Please leave the house lights on enough so that Julie can see the audience from stage.

SEATING ARRANGEMENT

Please sit audience directly in front of Julie in a theater style setting. No seating behind or to the side of Julie while she speaks.

If Julie is speaking at a school, she prefers to have the assembly in an auditorium. If a gymnasium is the only option, sit students only on one side with the remainder on the gym floor or contact us to discuss other options.

The audience should be seated as close to the stage as possible.

RESOURCE TABLE

Please put a table beside the exit of the room so Grant can share resources and other merchandise for your group.

There should be a 15-minute break immediately after Julie's speech in which she can interact with audience members, take photos, etc.

OTHER NOTES

Two bottles of water would be greatly appreciated. Room temperature is preferable.

Workshop audiences should be limited to approximately 150 students.

The Client is responsible for sharing these requirements with the appropriate parties (tech crew, planning committee, etc.). It is very important to distribute this sheet. If these requirements are not followed, Julie Beall does not guarantee the success of his speech.

If you have any questions, please contact us at julie@juliebeall.com or at 937-546-0222.